

# Photographer Information Sheet

## Orange County Entertainment

To ensure we will be able to prepare for your special day, we require that this form be submitted no later than 30 days prior to your event.

Name: \_\_\_\_\_ Wedding Date: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell/Work Phone: \_\_\_\_\_

E-Mail (primary): \_\_\_\_\_ E-Mail (secondary): \_\_\_\_\_

Location Of Ceremony (name, address): \_\_\_\_\_

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Ceremony Start Time: \_\_\_\_\_ Bridal Party Arrival Time: \_\_\_\_\_

Will there be a photo session at a park or some other location?  Yes  No

If so, please list location: \_\_\_\_\_

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Location Of Reception (name, address): \_\_\_\_\_

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Reception Start Time: \_\_\_\_\_ Bridal Party Arrival Time: \_\_\_\_\_

Receiving line:  At Ceremony Location  At Reception Hall  None

Will dinner be provided for photographer/assistant?  Yes  No

Do you wish for photographer to shoot early footage at your home, hair salon, hotel room, etc.?  Yes  No

If so, please list name/address of location: : \_\_\_\_\_

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When planning your day, please allow 15-30 minutes at each juncture for photographer to load/unload and set up/tear down equipment.

# General Instructions

Your photographer will document the bride and groom's day with both posed portraits and photojournalistic shots. The photographer will selectively shoot your entire day, shooting a minimum of 350 photos.

Typical events include:

## Pre-ceremony

- Bridal party arrival at church/ceremony location
- Getting ready/finishing touches
- Seating of parents/guests

## Ceremony

- Bridal processional
- Readings
- Vows
- Ring exchange
- Candle lighting
- Bridal recessional

## Reception

- Introductions
- Cake cutting
- Toasts
- Prayer
- First dance
- Parent dances
- Bouquet & garter toss
- General party pictures

If you have any questions about our photography services, either before or after the event, please contact us by phone or e-mail.

If your mailing address is different from that on your contract, please provide it below:

I have read and understand the information provided on this page.

Initials/Date: \_\_\_\_\_